APPLICATION FORM

**MTA DISTINGUISHED GUEST SCIENTIST FELLOWSHIP PROGRAMME**

**2024**

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| 1. The application is submitted by:    (Name of the Hungarian Host Principal Investigator, hereinafter Host PI) | | | |
| 2. The proposed research plan would be realized at:  (Name of the host research entity) | | | |
| 3. Name of the Distinguished Guest Scientist (hereinafter Guest Scientist) to be invited: | | | |
| (FAMILY name | First name | | Middle name) |
| 4. Place and date of birth of the Guest Scientist:  / /  Day / Month / Year Place | | | |
| 5. Citizenship(s) of the Guest Scientist: | | | |
| 6. Current appointment and/or status of the Guest Scientist: | | | |
| 7. Highest academic degree of the Guest Scientist (type, e.g. PhD, research field, institution, country): | | | |
| 8. Contact details of the Guest Scientist:  a. Office  Address:  Phone:  E-mail: | | b. Home (not compulsory)  Address:  Phone:  E-mail: | |
| 9. List of up to 5 major publications of the Guest Scientist (authors [all], title, journal, vol., no., pp. – month, year, DOI, website): | | | |

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| 10. Major research achievements and scientific awards of the Guest Scientist (title, institution/organisation and year): |
| 11. Track-record of the Guest Scientist relevant to the joint research plan: |
| 12. Previous collaborations of the Guest Scientist with the Hungarian Host PI: |
| 13. Previous research stay(s) of the Guest Scientist over 3 months in Hungary (if any):  Institution: Year: Purpose: |
| 14. Previous participation of the Guest Scientist in another research programme of the Hungarian Academy of Sciences (if any):  Name of the programme:  Period of participation: |
| 15. The joint research plan:  a. Purpose of the proposed research  b. Proposed research plan with timetable  c. Expected results and impacts |
| 16. Planned duration of the joint research work in Hungary (starting date, ending date, length in months): |
| 17. Number of undergraduates, PhD students, postdocs participating in the research group of the Host PI: |
| 18. Requested grant amount  per month:  and the total sum: |

**Declarations**

**The Guest Scientist and the Hungarian Host PI declare that all information provided in the Application are accurate and correct. They also declare, that have read the application conditions listed in the call, and in case of support, they consider obligatory to fulfill the requirements and obligations assigned to them conform the application call.**

**The Guest Scientist and the Host PI undertake that they will upload the digital data of the publications (including lectures) whose creation/publishing will have been funded under the MTA Distinguished Guest Scientists Fellowship Programme to the Hungarian Scientific Bibliography (Magyar Tudományos Művek Tára, MTMT) system operated by the Library and Information Centre of the Hungarian Academy of Sciences (MTA Könyvtár és Információs Központ, KIK), and in PDF/A format to the repository of MTA KIK REAL or to the repository indicated by the relevant decision of MTA’s president within 30 days from the date of publishing.**

**The Guest Scientist acknowledges that the legal basis for the processing of his/her personal data is the duty to perform public service tasks specified by law, and the aim of the processing is to conduct the call procedure. He/she accepts the guideline on the data processing policy of the MTA  
and the Secretariat of MTA (notification based on GDPR Article 13) available at** [**mta.hu**](http://www.mta.hu) **website under “Hasznos információk” by clicking on “Adatkezelési tájékoztató”.**

**The Guest Scientist and the Host PI acknowledge that the Secretariat of MTA as the data controller will store their full application package on the electronic submission portal (EPK) for the time indicated in the guideline on MTA’s data processing policy (i.e. for 15 years in case of a successful application and for 5 years in case of a rejected application), and that their personal data will be deleted by the data controller after the required period of data storage has elapsed.**

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| Guest Scientist | Hungarian Host PI |
| NAME (Print) | NAME (Print) |
| Original or electronic signature: | Original signature: |
| Date of signature: | Date of signature: |
|  | |
| Declaration:  The host research entity provides appropriate research facilities for the Guest Scientist during the period of the fellowship. If needed, the host research entity provides logistics and administrative support for the Guest Scientist concerning his/her entry to and stay in Hungary. | Head of the host research entity (Director General / Director /Rector) |
| NAME (Print) |
| Original signature: |
| Date of signature: |

**Application procedure**

1. Contact is established between the Host PI and the Guest Scientist candidate.
2. They draw up a joint plan for research to be conducted in Hungary for a period of minimum of 3 and maximum of 6 months.
3. The Guest Scientist candidate sends the completed Application Form containing his/her signature to the Host PI (electronic version is acceptable).
4. The head of the host research entity approves of (signs) the Application Form which has been already signed by the Guest Scientist candidate and the Host PI. The Host Institution Declaration is signed by the head of the host research entity and its chief financial officer.
5. The application package is submitted via the electronic submission portal.