



GUIDE

to submitting a Lendület application

The Lendület application should be submitted by providing data and uploading attachments on the https://palyazat.mta.hu/lendulet_2021 submission portal. Only those registered in the Academy Database (AAT) can enter this website using their AAT login and password. Registering in AAT can be done at <https://aat.mta.hu>.

See the attached step-by-step guide to submit an application.

After each step, it is recommended that you save your work. The uploading procedure can be interrupted at any time and can be resumed later. If you re-enter the portal, the application can be reopened by clicking on the applicant's name in the "List of applications" menu.

Menu:

1. *Principal Investigator's data* (under the "Application" main menu): data is transferred from AAT. These data can only be updated on the AAT website (<https://aat.mta.hu>).
2. *Application data* (under the "Application" main menu): should be completed by the applicant. In some cases tooltips provide more information on the requested data. Tooltips appear when the cursor is moved over the given field.
3. *Attachments* main menu: The required attachments should be prepared using the templates from the "Download" menu. After completing the templates, the attachments have to be uploaded in the "Attachments" menu. These attachments must be uploaded in PDF format. The "Host Institution Declaration" must be signed by the head and the chief financial officer of the host institution. The "Applicant's Declaration" must be signed by the prospective PI.
4. *Download* main menu: the templates to prepare the attachments can be downloaded from here.
5. *Help* main menu: here you can find the guides and the application procedure.

Once the application is closed, it can no longer be modified.

For further information on submitting your application, please contact the Department of Grant Management (lendulet@titkarsag.mta.hu; +36 1 411 6336).

1. Sign in to https://palyazat.mta.hu/lendulet_2021 website

LENDÜLET 2021 PÁLYÁZATI RENDSZER
MAGYAR TUDOMÁNYOS AKADÉMIA

edu Bejelentkezés a Lendület 2021 pályázati rendszerbe Click on „Bejelentkezés...”.

Üdvözljük a Magyar Tudományos Akadémia Lendület 2021 pályázati rendszerében!

BEJELENTKEZÉS / SIGN IN
MAGYAR TUDOMÁNYOS AKADÉMIA / HUNGARIAN ACADEMY OF SCIENCES

Elfelejtett jelszó / Forgotten password Segítség / Help

Kérjük, adja meg az Akadémiai Adattárban használt felhasználónevét és jelszavát az alábbi űrlapon.
Please enter your username and password for the Academy Database in the form below

Felhasználónév / Username Type your AAT ID and password.
Jelszó / Password Bejelentkezés / Sign in

Bejelentkezés / Sign in

LENDÜLET 2021
MAGYAR TUDOMÁNYOS AKADÉMIA

Főoldal Pályázati lista Pályázat Mellékletek Értékelés eredmény Beszámoló lista Beszámoló Letöltés Adatok összesítése Súgó Kovács János [teszt.elek] magyar | english Kijelentkezés

1. Pályázat indításához kattintson a -Pályázat- menüre. 2. Pályázat feltöltéséhez kattintson a -Pályázati lista- menüre.

Köszöntjük a(z) Lendület 2021 internetes rendszerében!

Choose the English version.

2. Start the application

LENDÜLET 2021
HUNGARIAN ACADEMY OF SCIENCES

Main page | List of applications | **Application** | Help | teszt.elek | magyar | english | Logout

1. To register a new application, select the -Application- menu. 2. To edit an application, select the -List of Applications- menu.

LENDÜLET 2021
HUNGARIAN ACADEMY OF SCIENCES

Welcome to the Lendület 2021 website!

LENDÜLET 2021
HUNGARIAN ACADEMY OF SCIENCES

Main page | List of applications | **Application** | Attachments | Evaluation result | Report list | Report | Download | Summary data | Help | Kovács János [teszt.elek] | magyar | english | Logout

1. Please fill in the Application title in Hungarian. 2. Please fill in the Application title in English. 3. Click on "Save" button. 4. Further data can be entered in any order. Filled and saved data can be modified prior to closing the Application. "Applicant data" should be entered to AAT, "Application data" should be entered on the Lendület 2021 website.

Categories

Categories:

Lendület 2021: **Apply**

LENDÜLET 2021
HUNGARIAN ACADEMY OF SCIENCES

Main page | List of applications | **Application** | Attachments | Evaluation result | Report list | Report | Download | Summary data | Help | Kovács János [teszt.elek] - Lendület 2021 | magyar | english | Logout

Update personal data from AAT | **New application** | Close the application | Print | Save

1. Please fill in the Application title in Hungarian. 2. Please fill in the Application title in English. 3. Click on "Save" button. 4. Further data can be entered in any order. Filled and saved data can be modified prior to closing the Application. "Applicant data" should be entered to AAT, "Application data" should be entered on the Lendület 2021 website.

Principal Investigator's data | Application data

Application data:

GDPR

I acknowledge that the legal basis for the processing of my personal data is the duty to perform public service tasks specified by law, and the aim of the processing is to conduct the call procedure. I accept the guideline on the data processing policy of the MTA and the Secretariat of MTA (notification based on GDPR Article 13) available at mta.hu website under „Hasznos Információk” by clicking on „Adatkezelési tájékoztató”.

In order for applicants to be able to apply to this call, they are required to register in the Academy's Database (AAT). I agree that the data controller will store my personal data (MTA ID, name, date of birth, citizenship, gender, contact details, employment details, scientific degree) entered in the AAT as a precondition for my application to this call for a period of 2 years after closure of the call procedure in case of a successful application, and for a period of 6 months after closure of the call procedure in case of a rejected application.

I agree that the Secretariat of MTA as the data controller will store my full application package on the electronic submission portal (EPK) for the time indicated in the guideline on MTA's data processing policy (i.e. for 5 years in case of a successful application and for 5 years in case of a rejected application), and that my personal data will be deleted by the data controller after the required period of data storage has elapsed.

Basic data

Registration number: LENDULET_2021-1

Login: teszt.elek

Lendület category: [dropdown]

Language: [dropdown]

Justification if language is Hungarian:

Application title in Hungarian: Alfától omegaig

Application title in English: From Alpha to Omega

Application can be submitted only once the GDPR declarations are accepted.

The minimum required data before the first saving: Application title in Hungarian and in English.

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Main page | List of applications | **Application** | Attachments | Evaluation result | Report list | Report | Download | Summary data | Help | Kovács János [teszt.elek] - Lendület 2021 | magyar | english | Logout

Update personal data from AAT | **New application** | Close the application | Print | Save

1. Please fill in the Application title in Hungarian. 2. Please fill in the Application title in English. 3. Click on "Save" button. 4. Further data can be entered in any order. Filled and saved data can be modified prior to closing the Application. "Applicant data" should be entered to AAT, "Application data" should be entered on the Lendület 2021 website.

Principal Investigator's data | Application data

Application data:

Basic data

Registration number: LENDULET_2021-1

Login: teszt.elek

Lendület category: [dropdown]

Language: [dropdown]

The registration number will appear after the first saving of the application. The "Host Institution Declaration" must contain the registration number.

3. Fill in “Principal Investigator’s data” menu

LENDÜLET 2021
HUNGARIAN ACADEMY OF SCIENCES

Main page | List of applications | Application | Attachments | Evaluation result | Report list | Report | Download | Summary data | Help

Kovács János [teszt.elek] - Lendület 2021 magyar | english Logout

Update personal data from AAT | New application | Close the application | Print | Save

1. Please fill in the Application title in Hungarian. 2. Please fill in the Application title in English. 3. Click on "Save" button. 4. Further data can be entered in any order. Filled and saved data can be modified prior to closing the Application. "Applicant data" should be entered to AAT, "Application data" should be entered on the Lendület website.

Principal Investigator's data

The data is transferred from AAT. These data can only be submitted and updated in AAT (<https://aat.mta.hu>).

Principal Investigator's data:

Basic data

MTA ID:	10041258
Name:	Kovács János
Date of birth, year, month, day:	<input type="text"/>
Login:	teszt.elek
Citizenship:	szlovák
Gender:	Male

The red framed data must be submitted on the AAT website.

Contact

Country:	Szlovákia
Zip code:	12345
City:	Kassa
Street:	Teszt utca 12
Telephone:	+123 45 9876

Employment

Academic data

4. Fill in “Application data” menu

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Main page | List of applications | Application | Attachments | Evaluation result | Report list | Report | Download | Summary data | Help

Kovács János [teszt.elek] - Lendület 2021 magyar | english Logout

Update personal data from AAT | New application | Close the application | Print | Save

1. Please fill in the Application title in Hungarian. 2. Please fill in the Application title in English. 3. Click on "Save" button. 4. Further data can be entered in any order. Filled and saved data can be modified prior to closing the Application. "Applicant data" should be entered to AAT, "Application data" should be entered on the Lendület website.

Principal Investigator's data | Application data

In “Application data” details regarding the application need to be provided.

Application data:

GDPR

I acknowledge that the legal basis for the processing of my personal data is the duty to perform public service tasks specified by law, and the aim of the processing is to conduct the tasks of the Secretariat of MTA (notification based on GDPR Article 13) available at mta.hu website under „Hasznos információk” by clicking on „Adatkezelési tájékoztató”:

In order for applicants to be able to apply to this call, they are required to register in the Academy's Database (AAT). I agree that the data controller will store my personal data (MTA scientific degree) entered in the AAT as a precondition for my application to this call for a period of 2 years after closure of the call procedure in case of a successful application, and for a period of 6 months after closure of the call procedure in case of a rejected application.:

I agree that the Secretariat of MTA as the data controller will store my full application package on the electronic submission portal (EPK) for the time indicated in the guideline on MTA (for 2 years after closure of the call procedure in case of a successful application, and for 5 years in case of a rejected application), and that my personal data will be deleted by the data controller after the required period of data storage has elapsed:

Basic data

Registration number:	LENDULET_2021-1
Login:	teszt.elek
Lendület category:	<input type="text"/>
Language:	<input type="text"/>

Justification if language is Hungarian:

Application title in Hungarian: Alfától omegáig

Application title in English: From Alpha to Omega

5. Upload the attachments

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Main page | List of applications | Application | Attachments | Evaluation result | Report list | Report | Download | Summary data | Help

Kovács János [teszt.elek] - Lendület 2021 magyar | english | Logout

Documents

- 1: 1_palyazo_research_plan_template.docx
- 2: 2_palyazo_budget_plan_template.xls
- 3: 3_palyazo_applicants_declaration_template.docx
- 4: 4_palyazo_host_institution_declaration_template.docx

The required attachments must be prepared using the templates of the “**Download**” menu. After completing the templates, the attachments can be uploaded in the “**Attachments**” menu.

The attachments must be uploaded in PDF format.

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Main page | List of applications | Application | Attachments | Evaluation result | Report list | Report | Download | Summary data | Help

Kovács János [teszt.elek] - Lendület 2021 magyar | english | Logout

Print Upload/modify

1. The templates of the attachments can be found in –Downloads– menu. 2. The attachments should be uploaded in PDF. 3. Host institute declaration should be uploaded signed and scanned.

Attachment type	Attached	Delete	Note		
* Research plan:	Attached	X	Fájl kiválasztása	Nincs fájl kiválasztva	<input type="checkbox"/>
* Budget plan:	Attached	X	Fájl kiválasztása	Nincs fájl kiválasztva	<input type="checkbox"/>
* MTMT tables:	Attached	X	Fájl kiválasztása	Nincs fájl kiválasztva	<input type="checkbox"/>
* Applicant's declaration:	Attached	X	Fájl kiválasztása	Nincs fájl kiválasztva	<input type="checkbox"/>
* Host institution declaration:	Attached	X	Fájl kiválasztása	Nincs fájl kiválasztva	<input type="checkbox"/>

6. Re-enter the website

LENDÜLET 2021
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Main page | List of applications | Application | Attachments | Evaluation result | Report list | Report | Download | Summary data | Help

Kovács János [teszt.elek] - Lendület 2021 magyar | english | Logout

To fill in the boxes in the Application, click on your name.

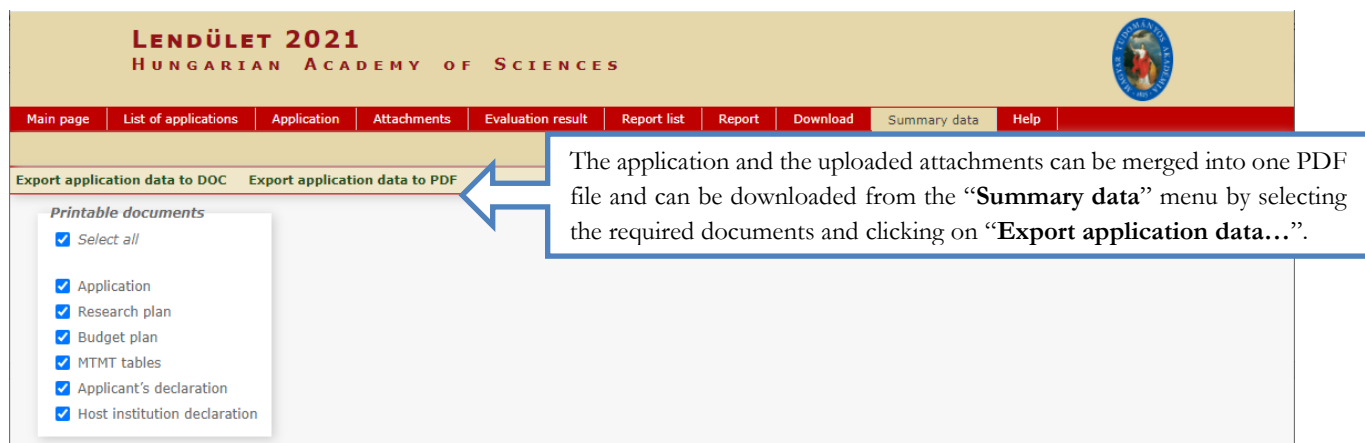
10 Records: 1 - 1 / 1

Applicant name	Registration number	Application title	Type	Open to apply
Kovács János	LENDULET_2021-1	From Alpha to Omega	Lendület 2021	2021.01.14. 08:00 - 2021.03.30. 16:00

After saving and logging out, the application procedure can be resumed at any time. After the next sign-in, the application can be reopened by clicking on the applicant's name in “**List of applications**” menu.

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7. View/download application



LENDÜLET 2021
HUNGARIAN ACADEMY OF SCIENCES

Main page | List of applications | Application | Attachments | Evaluation result | Report list | Report | Download | **Summary data** | Help

Export application data to DOC | Export application data to PDF

Printable documents

- Select all
- Application
- Research plan
- Budget plan
- MTMT tables
- Applicant's declaration
- Host institution declaration

The application and the uploaded attachments can be merged into one PDF file and can be downloaded from the “**Summary data**” menu by selecting the required documents and clicking on “**Export application data...**”.

8. Close the application



LENDÜLET 2021
HUNGARIAN ACADEMY OF SCIENCES

Main page | List of applications | Application | Attachments | Evaluation result | **Update personal data from AAT** | **New application** | **Close the application**

1. Please fill in the Application title in Hungarian. 2. Please fill in the Application title in English. 3. Click on Application. "Applicant data" should be entered to AAT, "Application data" should be entered on the Lendület 2021

Principal Investigator's data | Application data

Application data:

GDPR

I acknowledge that the legal basis for the processing of my personal data is the duty to perform public service tasks specified by law, and the aim of the processing is to conduct the... and the Secretariat of MTA (notification based on GDPR Article 13) available at mta.hu website under „Hasznos információk” by clicking on „Adatkezelési tájékoztató”.:
In order for applicants to be able to apply to this call, they are required to register in the Academy's Database (AAT). I agree that the data controller will store my personal data (MTA scientific degree) entered in the AAT as a precondition for my application to this call for a period of 2 years after closure of the call procedure in case of a rejected application. Application can be submitted only once the GDPR declarations are accepted.
I agree that the Secretariat of MTA as the data controller will store my full application package on the electronic submission portal (EPK) for the time indicated in the guideline on MTA and for 5 years in case of a rejected application), and that my personal data will be deleted by the data controller after the required period of data storage has elapsed:

Basic data

Registration number: LENDULET_2021-1
Login: teszt.elek
Lendület category:
Language:
Justification if language is Hungarian:
Application title in Hungarian: Alfától omegáig
Application title in English: From Alpha to Omega

Once the application is closed, its content cannot be modified. The application cannot be closed as long as compulsory data are missing.