GUIDE

to the registration and updating data in Akadémiai Adattár (AAT, Academy Database)

In the case you have already registered with AAT, follow the guide’s steps beginning from the 3rd point, or for filling in data necessary for submitting a Lendület application.

In the case you have AAT registration but have forgotten your password, a new password can be required on the https://aat.mta.hu website. In the case you are not sure about possessing an AAT registration, please ask for assistance at aat@titkarsag.mta.hu.

In the case you are not a member of MTA’s public body and you don’t have AAT registration yet, you can begin submitting a Lendület application by following the steps below:

1) Creating a user ID in AAT. For registering in AAT, go to https://aat.mta.hu, switch the language to English, then click to “Applications”. Choose “New applicant registration”. You have to fill in the data on this site. Choose Lendület Application from the list. Please, do not mark your scientific degree, doctoral title etc. in the “Name” box.

Once filling in the data, click “Registrate”. If your e-mail address is already in the system, a notification appears. This means that you already have a registration in AAT. In this case ask for help at aat@titkarsag.mta.hu.
After registration the system saves the data. Click on “Signing into Academy Database” for entering the website.

2) Sign in to AAT.

Type your user ID and password. On the main page of AAT, click on “Accept” (Elfogadom).
3) **Editing data.** Click on “Own data sheet” for filling in or editing your data. Edited data appear in the system after validation from the AAT administrators.
The “Data of the applicant” on the Lendület website comes from AAT. These data can be edited in AAT through the following steps:

**Compulsory data for Lendület application (marked with red):**

- name (as it is on your ID card)
- gender
- date of birth
- availabilities (mailing address, e-mail, telephone number)
- employments (name, country)
- nomenclature classification
- citizenships

(Data marked with blue are not compulsory to fill in.)

**Editing basic data and birth data**

![Editing basic data](image-url)
If your place of birth is not in the list, contact the AAT administrators (aat@titkarsag.mta.hu).
Editing availabilities

At “Mailing address” click on “Edit”. Entered address can be marked as mailing address by ticking the box.
Choose “New address” or edit the existing data.

Country will be filled in automatically.

Choose “permanent address”.

Date of editing data.
Editing employment

At “Employments” click on “Edit”.

Choose “New employment”.
4) **Now you have created and filled in your own data sheet in AAT.**

Filled or edited data will be validated by the administrators of AAT and will appear on AAT and Lendület website after validation.

For submitting a Lendület application, please use the guide to the Lendület website.