**Hungarian Academy of Sciences (Magyar Tudományos Akadémia, MTA)**

**APPLICATION FORM SHEET**

**MTA DISTINGUISHED GUEST SCIENTISTS FELLOWSHIP PROGRAMME**

**IN HUNGARY**

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| 1. The application is submitted by:  (Name of the Hungarian Host Principal Investigator [i.e. leader of the research group, hereinafter PI]) | | | |
| 2. The proposed research plan would be realized at:  (Affiliation of the Host PI) | | | |
| 3. Name of the Distinguished Guest Scientist to be invited:  FAMILY First Middle | | | |
|  |  |  | |
| 4. Place and date of birth of the Distinguished Guest Scientist:  / /  Day Month Year | | | 5. Nationality: |
| 6. Citizenship(s): | | | |
| 7. Current appointment and/or status: | | | |
| 8. Highest academic degree (Type [e.g. PhD], Research Field, Institution, Country): | | | |
| 9. List of up to 5 major publications of the Distinguished Guest Scientist (Authors [all], Title, Journal, Vol., No., pp. – Month, Year, DOI, website): | | | |
| 10. Major research achievements and scientific awards of the Distinguished Guest Scientist (Title, institution/organisation and year): | | | |

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| 11. Track-record of the Distinguished Guest Scientist relevant to the joint research plan: |
| 12. Previous collaborations of the Distinguished Guest Scientist with the Hungarian Host PI: |
| 13. The joint research plan in Hungary:  a. Purpose of the proposed research  b. Proposed research plan with timetable  c. Expected results and impacts |
| 14. Planned duration of the joint research work in Hungary (starting date, ending date, length in months): |
| 15. Requested grant amount: |
| 16. Working language: |

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| 17. Hungarian language skills of the Distinguished Guest Scientist (5: excellent …….1: none): | | | | |
| Reading | Writing | Listening | | Speaking |
| 5 4 3 2 1 | 5 4 3 2 1 | 5 4 3 2 1 | | 5 4 3 2 1 |
| 18. Previous research stay(s) of the Distinguished Guest Scientist over 3 months in Hungary (if any):  Institution: Year: Purpose: | | | | |
| 19. Mailing address of the Distinguished Guest Scientist:  a. Office  Tel:  Fax:  email: | | | b. Home  Tel:  Fax:  email | |
| 20. Previous participation of the Distinguished Guest Scientist in another research programme of the Hungarian Academy of Sciences (if any):  Name of the programme:  Period of participation: | | | | |

**The Distinguished Guest Scientist and the Hungarian Host PI declare that all information provided in the Application Form Sheet are accurate and correct.**

**The Distinguished Guest Scientist acknowledges that the legal basis for the processing of his/her personal data is the duty to perform public service tasks as specified by law, and the aim of the processing of data is to conduct the call procedure in accordance with the joint guideline on the data processing policy of the Secretariat of MTA and of MTA (notification based on GDPR Article 13), available at**

**http://mta.hu/data/dokumentumok/kozerdeku\_adatok/2018/Adatkezelesi%20tajekoztato20180525.pdf**

**The Distinguished Guest Scientist and the Host Scientist agree that the data controller will retain the application package for a period specified in the guideline on data processing policy (i.e. 15 years in case of a successful application and 5 years in case of a rejected application). After the required period of data storage has elapsed, the data controller shall delete the personal data.**

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| Distinguished Guest Scientist | Hungarian Host PI |
| NAME (Print) | NAME (Print) |
| Original or electronic signature: | Original signature: |
| Date of signature: | Date of signature: |

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| The Host Institution provides for the Distinguished Guest Scientist appropriate research facilities during the period of the fellowship. If needed, the Host Institution provides logistic and administrative support for the Distinguished Guest Scientist concerning his/her entry and stay in Hungary. | Head (Rector, Director General, Director) of the Hungarian Host Institution |
| NAME (Print) |
| Original signature: |
| Date of signature: |

**Application procedure**

1. Contact is established between the Host PI and the Distinguished Guest Scientist candidate. 2. They draw up a joint plan for research to be done in Hungary for a period of minimum of 3 and maximum of 12 months. 3. The Distinguished Guest Scientist candidate sends the completed application form, containing his/her signature, to the Host PI (electronic version is acceptable). 4. The head of the Host Institution (general director of a research centre of MTA, director of an independent legal person research institute of MTA, or rector of a university) approves of (signs) the application form which has already been signed by the Distinguished Guest Scientist candidate and the Host PI, and approves of (signs) the bilingual accompanying letter. 5. The Host Institution forwards the application package (application form, CV’s of Distinguished Guest Scientist candidate and Host PI, accompanying letter in two languages) to the President of MTA.